

Reference no <i>mer/12/009</i>
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For office use

Community Area Grant Application Form 2012/2013

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form
PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

To fund projects up to £1,000 without the need for matched funding
To fund up to 50% of projects costs of projects over £1,000
Maximum Grant £5,000

For larger projects we strongly advise you to contact Charities Information Bureau three months before you approach the area board. [\(See Section 2 for contact details\)](#)
Please contact your Community Area Manager before completing your application
[\(See Section 3 for contact details\)](#)

1. Your organisation or group			
Name of organisation	Home Guard club Kilmington		
Contact name			
Contact address			
Contact number		e-mail	
Organisation type	Not for profit organisation		
2. Your project			
Project Title/Name	New flooring for main hall & repairs to existing furniture		
What is your project about and what does it aim to achieve?	We wish to replace the existing flooring to improve the Health & Safety of the club, & carry out repairs to the furniture		
<i>Important: This section is limited to 600 characters only (inclusive of spaces).</i>	Decorating club room & skittle alley, fitting new doors & roof insulation over pool room.		
In which community area does your project take place? <i>(Please give name – see section 3)</i>	KILMINGTON		
I/we have discussed our project with the town/parish council?	Date	No	
I/we have discussed our project with our Wiltshire councillor?	Yes	Date	

Where will your project take place?	THE HOME GUARD CLUB KIMLINGTON
When will your project take place	AS SOON AS POSSIBLE
How did you discover there was a need for your project (please provide evidence) and how will your project benefit your local community? <i>Important: Please do not type/write in paragraphs – This section is limited to 700 characters only (Inclusive of spaces)</i>	EDGES + JOINS OF EXISTING FLOORING ARE WORN + PEELING CAUSING Health + Safety Issues. Existing Furniture is Deteriorating. The local community us the Home Guard Club for Various events + Social Activities so will benefit greatly from improved flooring + Furniture that may affect the H+S.
How many people will benefit from your project?	136 MEMBERS + MANY OTHER USERS OF THE CLUB
How does your project demonstrate a direct link to the local community plan for your area? (see www.wiltshire.gov.uk/areaboard) or priorities of your area board) Please provide a reference/page no.	Wiltshire Community Plan 2011-2026 p10 'Stronger and more resilient community.'
Any other information about your project. (Limited to a 1000 characters)	
To be completed ONLY where town/parish councils are making an application	
Is your project one which parish/town councils have powers to raise local taxes to fund?	No
Could your project be funded from your reserves?	No
Is your project urgent (having to be completed in this financial year? If you answer YES please provide evidence elsewhere on the application form	Yes
3. Management	

How many people are participating in the management of your group/organisation?

Of the funding from other Wiltshire Council departments for this project?

	Male 3	Female 3
25 - 50 years	Male 3	Female 3
Under 25 years	Male	Female
Disabled People	Male	Female
Black and Minority Ethnic people	Male	Female

If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it? N/A

How will you know whether your project has made a difference in the community? What information will be collected to enable you to know that the project has made a positive impact on your community and met the local need? FEED BACK FROM LOCAL COMMUNITY

Has Charities Information Bureau (CIB) helped you with this application/to seek funding for this project?

Date contacted CIB

No

To whom have you applied for funding for this project (other than Wiltshire Council)?

Name of Funder

Amount Applied For

Amount Received

N/A

Please list with amount applied for and whether you have been successful

N/A

Have you or do you intend to apply for a grant from another area board within this financial year?

No

If yes, please state which one(s).

6. Supporting information – Please enclose all the following documentation as failure to do so may lead to a delay in your application being considered

Enclosed (please tick)

All written quotes including the one(s) you are going to use

Latest inspected/audited accounts or annual report or Income/expenditure budget for current financial year

Terms of reference/constitution/group rules

Evidence of ownership/lease of buildings and/or land

For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.

7. Declaration (on behalf of organisation or group) – I confirm that...

This application meets all the funding criteria

The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.

If a grant is received, I will provide copies of all receipts and invoices associated with the grant and provide information and photographs to demonstrate how the grant was spent.

That any other form of licence or approval for this project has been received prior to submission of this grant application.

That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application.

Child Protection Safeguarding Adults

Public Liability Insurance Equal opportunities

Access audit Environmental impact

Planning permission applied for (date) or granted (date)

That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.

I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name: |

Date: Sept. 18th ,

Position in organisation:

Please return your completed application to the appropriate Area Board Locality Team (see section 3)

